

# Enrollment and Renewal Enrollment 2020/2021

In accordance with Legislative Order No. 5/2020 of April 21, the Parents and Guardians are informed that the enrollment and renewal process, with or without transfer of educational establishment, must be carried out electronically, preferably from home, in the “Portal das Matrículas” application

(<https://portaldasmaticulas.edu.gov.pt/pdm/#/portal/home>)

The Act establishes the following schedule:

- ✓ **MAY 4th TO JUNE 30th** - registration of first enrollment for pre-school education and enrollment in the 1st year of the 1st cycle of basic education
- ✓ **FROM JUNE 26th** - 3rd business day after the definition of the student's school situation, the school enrollment records for:
  - Initial cycle years: 5th, 7th and 10th years of schooling;
  - Enrollment renewals for the remaining years of schooling;
  - School transfer requests in the 1st, 2nd, 3rd cycles of basic and secondary education.

For the enrollment of students **from abroad and the enrollment of students who attended foreign study plans in Portugal**, and for which an equivalence process is necessary, after the submission of the enrollment process, the first preference education and teaching establishment must be contacted to proceed with the equivalence request.

In order to use this service, the Parent/Guardian can use one of the following forms of authentication:

- i. Access credentials to the Finance Portal
- ii. Citizen Card - Authentication using the Citizen Card requires the Citizen Card and the respective authentication PIN, a card reader connected to a computer with Internet access and having the Authentication.Gov plugin installed on the computer.

(Available on: <https://autenticacao.gov.pt/fa/ajuda/autenticacaogovpt.aspx>)

- iii. Digital Mobile Key - For authentication using the Digital Mobile Key, it is necessary that a Key request has previously been made. You can consult the information regarding the Digital Mobile Key request and the authentication process in <https://www.autenticacao.gov.pt/a-chave-movel-digital> .